

Report of the Assistant Director (Citizens & Communities)

Report to South Leeds (Outer) Area Committee

Date: Monday 4th June 2014

Subject: Summary of Key Work Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda.

Recommendations

The Area Committee is asked to note the contents of the report and make comment as appropriate.

1.0 Purpose of this report

- 1.1 To bring to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.1 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum (update requested)

- 3.1.1 The Area Chairs Forum took place on 2nd May 2014 and the minutes of the meeting held on 28th February 2014 were approved and are attached at **Appendix 1**. The dates for future Area Chairs Forum meetings are still to be confirmed.

4.0 Updates by theme: Children's Services Lead Member: Cllr Robert Gettings

4.1 Children & Families Sub Group

- 4.1.1 The Children and Families Sub Group met on 27th March 2014 and minutes are attached at **Appendix 2**. Highlights from the meeting include:

- Approval of the Terms of Reference for the new Children & Families Sub Group
- Consideration of the draft Action Plan noting the children's services 5 outcomes and 12 priorities. The group agreed to review the action plan and agree two to three key achievable priorities for 2014/15
- Youth Activities Fund position, including key deadlines for 2014/15 funding round

Youth Activities Fund

- 4.1.2 There was a good response to the invitation to apply for funding with applications exceeding the funding available. Activity summaries are awaiting feedback from children & young people and the Children & Families Sub Group will review feedback and allocate funding at the next meeting scheduled for 25th June 2014.

- 4.1.3 Funding for four Breeze events has been approved. These events are as follows:

- 12th July 2014: Drighlington, delivered in partnership with Drighlington Parish Council
- 1st August 2014: Rothwell, Springhead Park
- 8th August 2014: Morley, venue to be agreed in consultation with young people
- 12th August 2014: East Ardsley Recreation Ground

4.1.4 The Breeze events will be used as a platform to consult with children & young people about the activities they would like to see in future and will inform delivery of activities in 2015/16. The consultation will be delivered in partnership with Targeted Youth Service, Clusters and the Breeze team.

4.1.5 The next meeting is scheduled for 10.00 am on Wednesday 25th June and will be held at Dewsbury Road One Stop Centre, minutes will be presented to a future Community Committee.

5.0 Updates by Theme: Employment, Skills & Welfare Lead Member: Cllr Neil Dawson

5.1 South East Leeds Debt Forum

5.1.1 The Debt Forum met on Tuesday 1st April at St Georges Centre, Middleton. Minutes of the meeting are available on request from the South East Area Support Team. Highlights include:

- A presentation from the Illegal Money Lending Team - A national service with a hotline for reporting loan sharks. Telephone: 0300 555 2222
reportaloanshark@stoploansharks.gov.uk
- Mike McAughtrie was keen to establish links with trusted local partners who could encourage victims to pass information on about illegal lenders operating in South Leeds. People can report information anonymously
- The project has developed new teaching resources for schools. PDF download available here <http://www.birmingham.gov.uk/stoploansharks>

5.1.2 Christians Against Poverty (CAP)

Malcolm Lamb, South Leeds Centre Manager gave an overview of the services offered by CAP. There are three strands to their work.

- Face to face debt advice including home visits. Option for clients to open a CAP account to manage their debt repayments. Capacity limited to 36 clients per year.
- CAP Money course – Financial Literacy training
- CAP Job Clubs – Employment support

5.1.3 Advice Service Mapping

An up to date list of advice services available to people in South Leeds was circulated. The information will be used to help agencies signpost residents to the most appropriate source of help and will also go onto the South Leeds Debt Forum Website. The mapping exercise has identified a lack of face to face debt advice available in South Leeds compared to other parts of the City.

5.1.4 Members of the debt forum agreed to develop a proposal for a 1 year pilot of the Money Buddies scheme (face to face support delivered by trained volunteers), subject to funding and based on work already developed by Ebor Gardens Advice Centre.

United Leeds Debt Forum Event

5.1.5 The final agenda was circulated for the annual joint meeting of East, West and South Leeds Debt Forum. The event will be held on **Friday 13th June at Leeds University Business School** and will highlight a number of positive financial inclusion initiatives which have been developed in Leeds.

5.1.6 The last meeting of the South Leeds Debt Forum took place on **Tuesday 20th May, 11.00 am to 1.00 pm, Oulton Institute**. An update will be provided at a future Area Committee.

5.2 Community Learning Provision 2014/17

5.2.1 Leeds City Council's Employment and Skills Service will shortly be going out to tender for a framework of providers to deliver Community Learning Programmes over the next three academic years, commencing September 2014. A broad and balanced programme of targeted learning opportunities is required for adults aged 19 and over (25 and over for Learners with Learning Difficulties and/or Disabilities [LLDD]).

5.2.2 The programme will be funded by the Skills Funding Agency and there will be opportunities for providers to bid to deliver one or more of the following:

- Personal and Community Development Learning
- Family English, Maths and Language
- Wider Family Learning
- Skills for Jobs activity
- Projects targeting learners with complex needs and/or involving non-standard delivery
- Adult Skills budget to run accredited programmes

5.2.3 The closing date for tender returns is 12 noon on 11th June 2014. Full details will be released on the Council's tendering website Yortender. www.yortender.co.uk.

5.3 Financial Fitness Project – Dawn Mason (West Yorkshire Joint Services)

5.3.1 In May 2013, £17,000 was allocated to West Yorkshire Trading Services and a further £2,200 was approved by Area Committee to run the Financial Fitness Leeds Project. The project aims to improve the financial health and wellbeing of residents in the South East. Workshops were delivered in key community "hubs" providing residents with a better understanding of the potential impacts of the impending Welfare Reforms, increasing knowledge, skills and understanding of banking, budgeting and money management, empowering them to make more informed financial choices, enabling them to become more confident consumers, using preventative concepts to avoid financial difficulties. **Appendix 3** provides an interim report on the programme.

6.0 Updates by theme: Environment & Community Safety **Lead Member: Cllr Karen Bruce**

Outer South Environmental Sub Group

6.1 The Outer South Environmental Sub Group scheduled for Thursday 23rd April was postponed. The next meeting is scheduled for 4.00 pm on Wednesday 25th June in Rothwell (venue to be confirmed).

6.2 Community Safety

- 6.2.1 The South Leeds Community Safety and Environmental Partnership met on 29th April 2014. The Partnership reviewed the action plan and received an update on progress made in integrating services. Further to the workshop held on 2nd April, a set of Design Principles were approved to guide the development of Neighbourhood Teams across Outer South. A Design Team will ensure that co-location at key sites is developed in all areas of the wedge. A Tasking structure is under discussion and will be implemented in due course to allow for regular meetings of front line workers to address priority issues at a ward level.
- 6.2.3 **Child Sexual Exploitation:** A Level one awareness briefing session was held on 24th March. Colleagues from services working with young people, families and communities attended. Specialist services gave presentations on their roles and showed DVDs that highlight the issues. A follow up evaluation is planned and further sessions will be arranged later in the year.

7.0 Updates by theme: Health and Wellbeing Area Lead: Cllr Shirley Varley

- 7.1 Local health and wellbeing activity being progressed with support of the Health Improvement Officer includes:
- Working with the CATSS Cluster Health and Wellbeing group in Morley South, which is chaired by Adrian Stygall, Headteacher from Morley Newlands Primary School. The work is to co-ordinate promotion of the Change 4 Life campaign across the cluster to coincide with a planned health week in June. The campaign is to promote more physical activity and is aimed at tackling the issue of obesity across the cluster
 - Working with local partners to establish a plan linked to Dementia Friendly Communities. Initial meetings have taken place with Morley Elderly Action and a follow up meeting is being arranged with wider partners for initial planning.
- 7.2 WNW CCG have drafted their service plans and included are activities on the following:
- **Domestic Violence** NICE guidance issued recently recommending actions for GPs. WNW CCG has provided all practices with information on the 24hour helpline and arranging awareness briefings for practice staff.
 - **A Patient Empowerment programme** is to be commissioned by the CCG, who are in the process of putting together a tender aimed at the Voluntary sector to bid to deliver. The programme is to focus on areas of higher health need with the aim of addressing health improvement activity through volunteers.
 - Other priorities for WNW CCG include addressing mental health, obesity and alcohol. Additional resources are being put into increasing alcohol treatment support provision and to appointing a job retention specialist.
- 7.3 SE CCG has also drafted their 2 year operational plan for 2014-16. The 3 key work streams included in the plan focus on: promoting healthy lifestyle behaviours;

management of Long Term Conditions to increase quality of life and reduce avoidable hospital admissions; and to work in partnership with key stakeholders to tackle wider determinants of health inequalities.

The work programme includes:

- Increasing uptake of the bowel cancer screening
- Increased local awareness of COPD
- Commissioning of an enhanced welfare and advice service in the LSE CCG area.

8.0 Updates by theme: Adult Social Care

Area Lead: Cllr Karen Renshaw

8.1 Adult Social Care Better Lives Programme

8.1.1 Members will be aware that the Adult Social Care Better Lives programme comprises three key strands – enterprise; housing, care and support, and integration. Alongside improving people's experience of social care and support, one of the principal aims of the Better Lives programme is to ensure the longer term financial viability of Adult Social Care in a time of significant funding reductions for Local Government.

8.1.2 Targets associated with all three strands are included in the Council City Priority Plan. A range of initiatives varying in size and complexity are making significant progress in transforming services for people with care or support needs in the City, whilst also helping to address the financial challenge.

8.1.3 A report to Scrutiny Board providing an update on some of the developments in a number of the initiatives in each of the three strands was presented in December 2013, a copy of the report is available on request from Area Support Team.

8.2 South Leeds Independence Centre

8.2.1 The South Leeds Independence Centre opened in April 2013 and is a pioneering Leeds service designed to avoid unnecessary admission to hospital or residential care and to support people to leave hospital sooner. The Centre is the city's first intermediate care unit, providing 40 community intermediate care beds. The unit is jointly commissioned by Leeds City Council and NHS Leeds South and East CCG, with Leeds Community Healthcare NHS Trust as the lead provider.

8.2.2 Since opening South Leeds Independence Centre (SLIC) has admitted over 400 people, preventing approximately 200 hospital admissions and facilitating 200 hospital discharges. Almost 65% of people discharged from SLIC have returned home successfully. SLIC has had visits from a variety of people including MPs, Department of Health representatives, Local Councillors and Managers from partner organisations wanting to replicate what SLIC aims to achieve. SLIC was successful in winning the "team of the year award" at the Leeds Community Healthcare Annual General Meeting in 2013. This was in recognition for successfully integrating two separate organisations (Leeds City Council and Leeds Community Healthcare NHS Trust) in a joint workforce that has a shared vision for helping patients to attain their goals and remain as independent as possible through recovery, reablement and rehabilitation.

8.3 Winter Warmth Packs

8.3.1 In January 2014 Area Committee approved funding to support a winter warmth package to vulnerable residents to combat fuel poverty through providing items to help residents stay warm.

8.3.2 Feedback from distributing partners include:
“All the packs were received “warmly”. Everyone was surprised that they didn’t have to pay for them and have found them to be beneficial to their needs. The socks, gloves and hats seem to be the ones currently being used most, in fact one lady has to have them washed and back on in one day she says “they are wonderful”. Everyone was overwhelmed by the generosity of all involved and a few were in tears as “we have never had anything like this before”. Tea Cosy Memory Café.

“Thanks to Housing Leeds and Outer South Area Committee. Some of our most elderly and vulnerable residents have been given a winter warmth Pack”. Adult Social Care.

8.3.3 Case study from Housing Leeds

I met M at a Community Job Shop. He has never had the need to contact or engage with council services before but M has had a tough few years. His wife suddenly passed away and left him to bring up 2 children, he gave up his job and went on benefits. M told me that he sometimes doesn’t eat. I returned the next day with a Winter Warmth Pack along with information about other help and support available to him, he was very grateful. M went on to engage with a range of other support agencies.

8.3.4 Whilst good feedback has been received it is recognised that if the scheme is to be delivered in future, better links need to be formed with various services who also have contact with vulnerable, hard to reach elderly persons and a range of information/support services could be included with the packs.

8.3.5 It is recognised that there were difficulties in engaging partners in distribution, enhanced by the late development of the proposal and the delayed approval of funding, resulting in agencies being under significant time pressure to deliver the packages.

8.3.6 To avoid difficulties with a winter warmth pack for 2014/15 Area Support Team is working with partners to develop an outline of the scheme which will be presented to Members at the July 2014 meeting with final approval for funding to the September 2014 meeting.

9.0 Integrated Locality working

9.1 Community Committees 2014/15 Update

9.1.1 Members will be aware of the Council’s ambitions to improve the way it works and how decisions are made in local areas. Community Committees aim to encourage a new style of collaborative working with residents, services and partners.

- 9.1.2 The development of a new approach to build on the work of Area Committees to improve democratic leadership locally, and provide a more meaningful way of involving people in decisions that affect their local neighbourhood, has been approved by the Executive Board. It is anticipated that at the Council's AGM scheduled for 9th June 2014 will give formal approval for the establishment of Community Committees.
- 9.1.3 Through consultation with Members and officers, design principles have been agreed which will allow each community committee to operate in the way best suited to them and their locality, whilst abiding by the underpinning principles.
- 9.1.4 Work will continue to prepare for the proposed changes. This will include consideration of the engagement opportunities, improved communications and branding. If approved at the Council's AGM on 9th June, the first Outer South Community Committee will take place on 7th July 2014 when a more detailed report will be presented.
- 9.2 Community Centres Sub Committee
- 9.2.1 The Community Centres Sub Committee last met on 7th May 2014 and minutes are attached at **Appendix 4**. The next meeting is scheduled for 5th November 2014.
- 9.3 Conservation Audits
- 9.3.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29 November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.
- 9.4 Outer South Celebration Event**
- Community Heroes Event
- 9.4.1 Following the success of the Community Heroes event held at Blackburn Hall on 16th April, Members agreed to support an event for 2014. Area Support team is working with partners to plan a similar event for 2014. Details are:
- Event date: 18th June 2014
Location: Morley Town Hall
Timing: 6.00 pm – 8.00 pm
- 9.4.2 Invitations have been sent to partners and community groups and arrangements for the event are progressing. Area Committee will continue to receive updates.

10 Localism

10.1 Community First Grants

10.1.1 2014 is the final year of Community First Grants and all funding must be allocated by December 2014. All panels have recently met and it is anticipated that one further meeting will take place where final allocations will be made. An update on allocations will be provided to the July Area Committee.

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is received at the Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

- 11.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

12.0 Conclusions

- 12.1 The report provides up to date information on key areas of work for the Area Committee.

13.0 Recommendations

- 13.1 The Area Committee is asked to note the contents of the report and make comment as appropriate

Background documents¹

There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.